

## **Ducor UESD – Year 2012-2013 E-Rate – Basic Maint. Statement of Work**

***ALL BIDS MUST BE RECEIVED AT DUCOR SCHOOL DISTRICT OFFICE  
BY  
FEBRUARY 22, 2012 AT 10AM***

### *Objective*

To maintain the reliability and usability of the wiring and network equipment currently in-place within Ducor Union Elementary School District. Basic Maintenance and Technical Support is defined as 'repair and upkeep of eligible hardware, wire and cable maintenance, basic technical support and configuration changes.' Basic Maintenance and Technical Support does not include permanent on-site tech support, 24-hour network monitoring, network management, or help desks. All pricing for eligible items and services must be separated for ineligible costs. Please provide a separate cost for each category (Wiring, Network, Server), and specifically identify the products covered, including product name, model number, and location. Basic Maintenance includes preventive maintenance such as dust and debris removal, cleaning, documentation, and labeling of E-rate equipment and should be performed at minimum and documentation submitted to District of work performed.

### *E-Rate eligible items*

#### *Part A - Cabling*

1. Basic Maintenance, Repair, Upkeep
  - a. Provide a not-to-exceed price for support of existing network cabling
    - i. One [1] - Existing 6-Strand MMF Run
    - ii. Ninety [90] - Existing Cat5e Network Drops
    - iii. Thirty [30] - Existing network drop locations
    - iv. One [1] - Existing MDF cabinet
    - v. One [1] - Existing IDF cabinet
    - vi. Two [2] - Existing Fiber Patch Panels
    - vii. Three [3] - Existing Cat5e Patch Panels
    - viii. Exterior cable runs are enclosed in 2" metallic conduit
    - ix. Interior cable runs are through ceilings and surface-mount raceway
  - b. Basic Maintenance to include documentation of current LAN configuration and any changes made. Vendor to sign-in when on-campus and leave details of what maintenance and/or repairs were made.
  - b. Cover the time period to June 30, 2013

### Part B - Telephone System

1. Basic Maintenance, Repair, Upkeep
  - a. Provide a not-to-exceed price for support of existing Intertel phone system
    - i. 24 single line phones, 4 multi-line phones
    - iii. Voicemail for 25 extensions, 4 ports
  - b. Cover the time period to June 30, 2013

### Part C- Network Equipment

1. Firmware Maintenance for Existing and Pending Equipment (CISCO-BASE or Equivalent)

(Model numbers may NOT be accurate, vendor to verify)

- a. One [1] - 8x5xNBD Svc, Cisco2621 - Firmware Maintenance
  - b. One [1] - 8x5xNBD Svc, Cat. 2950G-48 Chassis - Firmware Maintenance
  - c. One [1] - 8x5xNBD Svc, Cat. 2950G-24 Chassis - Firmware Maintenance
  - d. Three [3] – Firmware Maint. 8X5XNBD 802.11b AP
  - e. Two [2] – Firmware Maint 8x5xNBD 352 Series Wkgrp Bridge
  - f. One [1] – Basic FW Maint 8X5XNBD Cat 3750-24 Enhanced
  - g. One [1] - Cisco Pix 506 firmware Maintenance
2. Basic Maintenance
    - a. Provide as a separate price, including number of hours and price per hour 4-hour emergency response time
    - b. CCNA or better technicians with proper specializations
    - c. Cover the time period to June 30, 2013
    - d. Telephone technical support

### Part D - Server Hardware and Software

1. Basic Maintenance
  - a. Two [2] - Existing DNS, DHCP, Web, and e-mail servers
    - i. Windows 2000, Linux NOS
  - b. 4-hour response time for critical issues
  - c. MCSE or better technicians with proper specializations
  - d. Cover the time period to June 30, 2013
  - e. Telephone technical support
  - f. On-site support

\*\* Non E-Rate eligible items – Please List as Alternate Bid – NOT UNDER E-Rate

**\* Will be considered separately**

All telephone handsets, and one File server (Windows 2000 Server) Basic Maintenance  
SmartNET Maintenance Contracts of above Cisco Equipment –

**Proposal should be for a 'block' quantity of hours - However, vendor agrees they will ONLY charge District and SLD for actual hours worked.**

Part A Response Proposal amount \$ \_\_\_\_\_ Total

Part B Response Proposal amount \$ \_\_\_\_\_ Total

Part C Response Proposal amount \$ \_\_\_\_\_ Total

Part D Response Proposal amount \$ \_\_\_\_\_ Total

Alternate Bid Response Proposal amount \$ \_\_\_\_\_ Total

\* Please specify what part you will be covering (Telephone, SmartNET, or server)

E-Rate SPI# \_\_\_\_\_

Please attach all LINE ITEM pricing in both hard and soft copy Including Manufacturers Part numbers and hourly rates.